



LINCOLNSHIRE LMC NEWSLETTER

BY LINCOLNSHIRE LMC SECRETARIAT

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LINCOLNSHIRE LMC NEWSLETTER

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MESSAGE OF AP LINCOLNSHIRE PRA

We at Lincolnshire LMC, would like to express our deep appreciation for the hard work of all the practice managers and project managers in our surgeries in Lincolnshire.

Your role is not only pivotal but also incredibly multifaceted. Practice managers are often the essential liaison between GPs, project managers, IT specialists, and the essential liaison between GPs and patients.

In addition to these vital responsibilities, you often take on tasks that are often overlooked, such as managing office printers, and even replacing the occasional toilet seat! These unsung heroes ensure that everyone can focus on what matters most: delivering excellent patient care.

We recognise that practice management can sometimes feel like an overwhelming breadth of responsibility that falls on one person's shoulders. We encourage you to connect and engage with the LMC and colleagues in neighbouring practices. This network is not only vital for sharing best practices but also for maintaining your own well-being. You are not alone, and your support network is always here to help. You can access a range of resources by using the buttons below.

Balancing these duties with the ever-present challenges of healthcare is a constant juggling act. The environments you create where staff can thrive and patients feel cared for, through your resourcefulness, and resilience are truly commendable.

We acknowledge that much of what practice managers do happens behind the scenes, but your contribution to the smooth operation of our surgeries cannot be overstated.

Thank you for all that you do—it doesn't go unnoticed, and we are deeply grateful.

lincolnshire *lmc* 

**WELLBEING
RESOURCES**

Take-30

CLICK HERE 

PRECEDIATION TO CTICE MANAGERS

or the invaluable work carried out by practice managers across

managers serve as HR leads, welfare coordinators, finance experts,
P partners, staff, external organisations, and patients.

aren't listed in any job description—like changing lightbulbs, fixing
, everyday heroics keep surgeries running smoothly and ensure that
nt care.

isolated role, given the
ourage you to reach out
Building these connections
our own wellbeing. You are
access our wellbeing

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[CLICK HERE](#)

MENTORING & COACHING

ONLINE RESOURCES

[CLICK HERE](#)

PERFORMANCE MATTERS: THE IMPORTANCE OF TRAINED CHAPERONES

The LMC regularly represents and supports doctors who have been identified as having “performance” issues. The LMC has identified a number of themes which recur, and this regular feature will highlight these, so that our members can avoid these pitfalls.



A recent case involved a GP who was reported for potentially inappropriate examination by parties present at a consultation who were not trained chaperones.

While the need for examination, which sometimes requires intimate examination or examination close to an intimate area may seem necessary and usual to us as clinicians to aid diagnosis, to people not trained as chaperones, this could be perceived as inappropriate. An example may be having to examine a female chest to auscultate heart sounds or palpating the groin for possible hernias.

This case was reported to NHSE and investigated.

This case highlights the importance of appropriate examination, but that making the need for examination being undertaken clear to the patient and other parties present. It also highlights that having a trained chaperone is important to support both the patient and clinician.



[CLICK HERE to view GMC Guidance on Intimate examinations and chaperones](#)



Article written by Dr Reid Baker, Medical Director , Lincolnshire LMC
Date Published: 26/11/2024



Full article here: <https://www.lincslmc.co.uk/performance-matters-the-importance-of-trained-chaperones/>

TRANSLATED GP TRANSFER CARDS

Accessing healthcare can be a challenge for vulnerable migrants in temporary accommodation. Language and communication barriers can also increase access issues. To address this, NHS England has developed translated GP transfer cards in more than 30 languages.

These cards have now been published and can be accessed through this link [NHS England » GP registration transfer cards](#).

The purpose of these cards is to improve continuity of care and prevent duplication of GP registration by supporting individuals to re-register as soon as possible after they relocate. The use of these cards is not limited to vulnerable migrants, they can be used by anyone for whom English is an additional language.



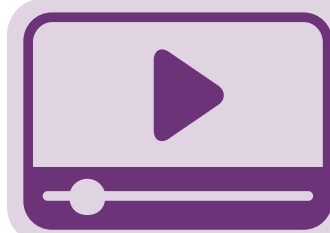
RELEASING MEDICAL RECORDS TO HOME NATIONS

New PCSE GP pay and pensions portal

When releasing medical records for patients who have moved to another Home Nation (Scotland, Wales and Northern Ireland), only paper medical records should be sent.

Please do not send records via CD, floppy disk, USB drive, or any other digital media. This is due to information governance and security concerns, as well as compatibility issues.

If any part of a patient's medical record is already contained on CD, floppy disk, USB drive or any other digital media, please print out the full medical records, including the electronic summary and send these via the usual record collection process.



If you need to request additional transit labels, use the 'Request movement' tab on PCSE Online. [Here](#) is a video to show you the process.



Articles written by Nick Turner,
Practice Support Officer, Lincolnshire LMC
Date published: 08/11/2024 & 31/10/2024

HUNTINGTON'S DISEASE WEBINAR FOR GPs - JANUARY 2025

To try to support GPs in providing good care the Huntington's Disease Association is organising a short lunchtime webinar at 1pm on 24 January 2025. It is free to attend and a certificate of attendance will be available.

Huntington's disease - a webinar for GPs

Our speakers will be:

Dr Nayana Lahiri, Consultant Clinical Geneticist, St Georges University Hospital, will take us through how to support Huntington's disease family members around questions of genetic testing and having children.

Dr Marianne Novak, Consultant Neurologist, St Georges University Hospital, will talk us through supporting your Huntington's disease patient to manage their symptoms.



Date

24 Jan 2025



Time

1:00pm - 2:00pm



Lunchtime Event



Location

Online



**Huntington's
Disease
Association**

The link for more information and to register is below:

www.hda.org.uk/events/supporting-people-in-huntingtons-disease-families-a-webinar-for-gps/

NHS 111 URGENT CARE SERVICE HEALTH PROFESSIONAL FEEDBACK FORM

In order to continually improve the 111 Urgent Care Service. We welcome feedback from Health Professionals on specific patients. This will provide a valuable learning opportunity which will be used to bring positive improvements to the quality of service. Please use this form to record any feedback you wish to make, giving as much information as possible to enable us to identify the exact part of our service you are referring to.

Please e-mail your completed form to Feedback111.Lincolnshire@nhs.net or telephone the DHU Clinical Governance Office on 0300 1000 407 for assistance.



**[CLICK HERE TO DOWNLOAD
LINCOLNSHIRE 111 FEEDBACK FORM](#)**

Changes to the Registration Process

Effective from 18 November, the Care Quality Commission (CQC) will no longer accept any registration applications through the provider portal, except for cancellation applications. After this date, all applications must be submitted using the application form available on the CQC website.

Actions Required:

- **For Applications Already Submitted and Validated:** If an application has been submitted through the provider portal and has been validated and accepted by the Registration team, no further action is required. These applications are already in the queue for assessment.
- **For Applications Submitted but Not Yet Confirmed:** For those who have submitted applications but have not yet received confirmation from the Registration team, the team will contact applicants within the coming weeks to confirm that the application has been forwarded for assessment. In cases where issues are identified, CQC will provide instructions for resubmission without impacting the queue position.
- **For Incomplete Applications on the Portal:** Providers with partially completed applications must ensure that both the provider and manager portions (if applicable) are completed and submitted by 5pm on 18 November.

Applications will continue to be assessed in date order, and standard approval or refusal processes remain unchanged. Applicants can [contact CQC](#) in the usual manner to check their application status.

Continued Use of the Provider Portal

From 18 November, providers can still use the [portal](#) to submit certain notifications and registration cancellations. Detailed information on supported activities is available on the provider portal pages on the CQC website.

Enhancements to the Registration Process

CQC acknowledges the concerns surrounding the registration backlog and is actively working to address it. Significant improvements are underway, including:

- **Recruitment of Additional Registration Inspectors:** A recruitment drive aims to increase capacity and accelerate processing times.
- **Process Streamlining:** Internal processes are being reviewed and refined for increased efficiency.
- **Sector-Specific Strategies and Prioritisation:** Tailored approaches for specific sectors and [prioritisation](#) continue, as described on the CQC website.

CQC remains committed to reducing the backlog of applications and improving processing times.

More information on these updates can be found on the CQC website.



Article published by Nick Turner, Practice Support Officer,
Lincolnshire LMC | Date 04/11/2024



COLLECTIVE ACTION

Thank you to every practice now taking part in our collective action to protect our patients and practices. These [actions](#) have already, and will continue to, make a difference: they are safe, sustainable, and do not breach your contract. Most importantly, these actions are turning up the pressure on the Government to do the right thing for patients and general practice. We are the bedrock of the NHS, but our services have been driven to near collapse.

We need you to take action to protect our patients and protect our practices.

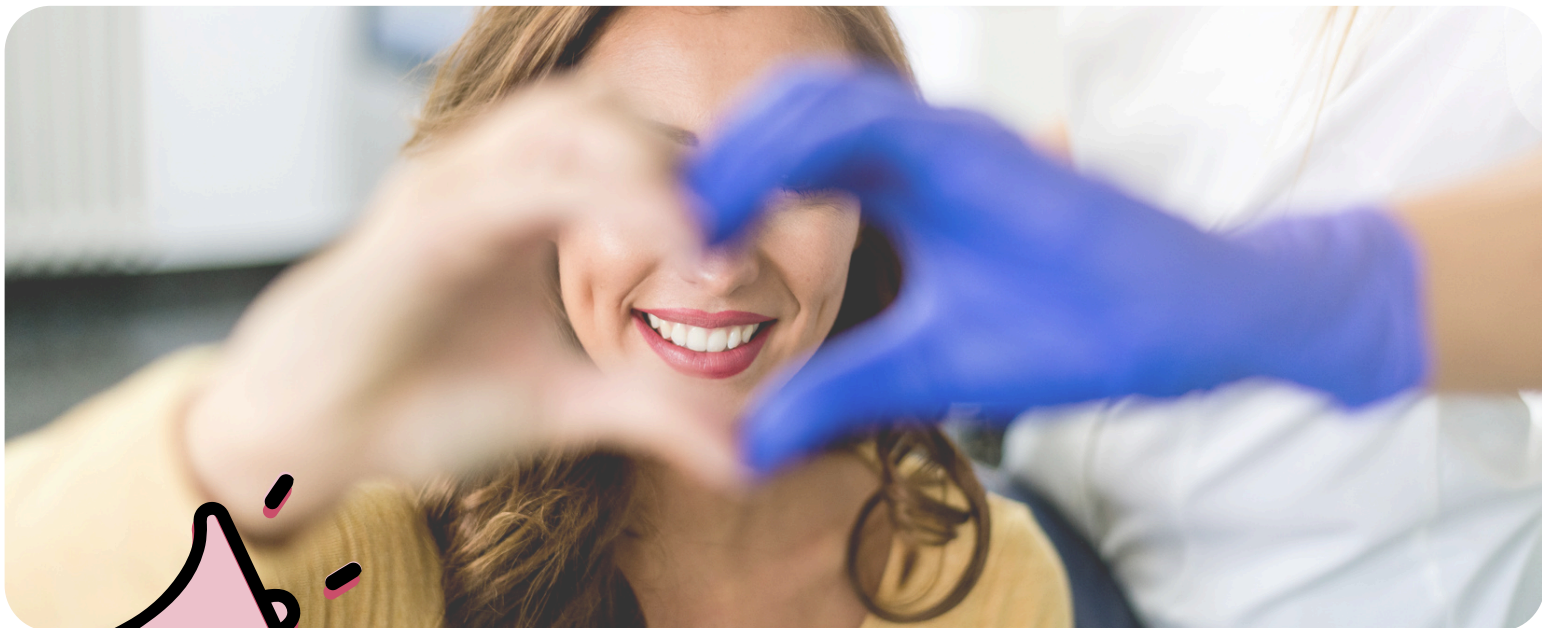
Focus on: patient appointments

GPC England are producing more guidance around individual collective actions to support practices in undertaking specific actions. This week they are focusing on patient appointments.

[Watch GPC England's collective action video on patient appointments](#)



This two-minute video shows GPC England colleagues' views on this specific collective action. They are asking you to consider extending patient appointments to give patients more time to address their health concerns and create a sustainable working day for GPs and stop supporting the system at the expense of your patients, practice and staff.



GPC Full article on GP collective action:

<https://www.england.nhs.uk/long-read/collective-action-by-gps-supporting-guidance/>

LINCOLNSHIRE COLLECTIVE ACTION INFOGRAPHICS NOVEMBER 2024

lincolnshire **lmc**

25 appointments per doctor each day to keep you safe

You and your GP practice want safe care so they are limiting daily appointments to 25. This gives you the high-quality care you need, protects your safety and your GP team from burnout.

#GPsAreOnYourSide

PLEASE BE KIND

WE ARE HUMANS TOO!

Your GP practice is taking part in GP Collective action to protect your health for the future. Your GP practice team are brilliant humans like you, so please be kind to them as they try to help and protect you.

lincolnshire **lmc** #GPsAreOnYourSide

lincolnshire **lmc**

Surely your health is worth more than 30p a day?

This is the amount your GP Practice is funded to provide you unlimited treatment every year.

#GPsAreOnYourSide

'Piecing you back together'

Icon 1: A hand holding a heart. Your GP practice wants to deliver all the services you want at your practice.

Icon 2: A bandage. Funding means every time they apply a dressing, it costs 5x more than they receive.

Icon 3: A hand holding a pound coin. Support your practice to get the funding needed to support you.

#GPsAreOnYourSide lincolnshire **lmc**

Lincs LMC collective infographics have been created for you to use on your social media and websites to highlight GP collective action and to direct patients to further information to help their understanding and aim to generate support for the actions you are taking.

New Infographics Added:

- '25 Appointment per doctor each day to keep you safe'
- 'Please be kind, we are humans too!'
- 'Piecing you back together' (Treatment room)

We have attached a file below with all of our current collective action infographics. Updated for November 2024.



[CLICK HERE TO DOWNLOAD OUR COLLECTIVE ACTION INFOGRAPHICS](#)



Please let us know what other communications and infographics you would like to see by emailing us at: info@lincs1mc.co.uk



Infographics written by Dr Reid Baker, Lincolnshire LMC
Infographics designed by Laura Harrison, Lincolnshire LMC
Date: 26/11/2024



Take - 30 Service

Don't lock your feeling away, call or email the Take-30 service to arrange a confidential conversation, we are here to listen.



Mentoring & Coaching

Available free of charge for all Lincolnshire General Practice Staff



USEFUL LINKS

Training resources:

- [Lincolnshire Training Hub](#)
- [E-Learning for Health \(e-LfH\)](#)
- [NB Medical Education](#)
- [GP Forum CPD Opportunities](#)

Wellbeing Resources:

- [10 Top Tips Wellbeing Poster](#)
- [LMC Wellbeing page](#)

Networking:

- [Lincoln Medical Society](#)

Newsletters:

- [NHS people promise bulletins](#)
- [Sessional GPs e-newsletter](#)
- [GP Weekly Bulletin \(England\)](#)
- [GP Trainee Newsletter](#)
- [Practice Manager Association News](#)

Buying Group:

- [Latest LMC Buying Group Update](#)



VACANCIES IN LINCOLNSHIRE GENERAL PRACTICE

[VIEW ALL VACANCIES HERE](#)

[EMAIL US YOUR JOB LISTINGS](#)



Practice Nurse | Lindum Medical Practice

LINDUM MEDICAL PRACTICE
LINCOLN

SALARY
Determined by experience

CLOSING DATE
20 December 2024

[MORE DETAILS](#)



Partnership Opportunity | Woodhall Spa New Surgery

WOODHALL SPA NEW SURGERY
WOODHALL SPA

SALARY
Competitive

CLOSING DATE
20 December 2024

[MORE DETAILS](#)



Dispenser | Welby Group – Welby Practice Bottesford

THE WELBY PRACTICE
BOTTESFORD

SALARY
£11.44 per hour

CLOSING DATE
7 December 2024

[MORE DETAILS](#)



Salaried GP | Abbeyview Surgery

ABBEYVIEW SURGERY
CROWLAND

SALARY
Dependent on experience

CLOSING DATE
30 November 2024

[MORE DETAILS](#)



Healthcare Administrator/ Care Navigator | Welby Group – Central Services

THE WELBY PRACTICE
GAINSBOROUGH

SALARY
£11.44 per hour

CLOSING DATE
30 November 2024

[MORE DETAILS](#)



Practice Operations Administrator | Welby Group – Welby Practice Bottesford

THE WELBY PRACTICE
GRANTHAM

SALARY
Competitive

CLOSING DATE
30 November 2024

[MORE DETAILS](#)



Phlebotomist | Welby Group – Swingbridge Surgery

SWINGBRIDGE SURGERY
GRANTHAM

SALARY
Depending on experience

CLOSING DATE
30 November 2024

[MORE DETAILS](#)



Specialist Neighbourhood Nurse | South Lincs Rural PCN

SOUTH Lincs RURAL PCN
SOUTH LINCOLNSHIRE

SALARY
£43,858 (Pro rata)

CLOSING DATE
10 December 2024

[MORE DETAILS](#)



Salaried GP | Caythorpe & Ancaster Medical Practice

CAYTHORPE & ANCASTER MEDICAL
PRACTICE
GRANTHAM

SALARY
Competitive salary and benefits package

CLOSING DATE
7 December 2024

[MORE DETAILS](#)



Enhanced access Nurse | Welby Group – Cleveland Surgery

CLEVELAND SURGERY
GAINSBOROUGH

SALARY
Competitive

CLOSING DATE
10 December 2024

[MORE DETAILS](#)



2 x GP Salaried | Spilsby Surgery

SPILSBY SURGERY
SPILSBY

SALARY
Competitive

CLOSING DATE
30 November 2024

[MORE DETAILS](#)

LINCS LMC VACANCIES PAGE IS CURRENTLY UPDATED ON TUESDAYS AND FRIDAYS